

Koo Schadler
Egg Tempera Workshop



TEACHING AGREEMENT

This agreement, made and entered into this _____ day of _____ 2009 by and between Koo Schadler and _____ (institution or person hosting workshop).

I, _____, agree to host Koo Schadler for a five day egg tempera workshop. The workshop will begin on _____ (month/day/year) and end on _____ (month/day/year), and be held from _____ am to _____ pm each day. No fewer than six hours and no more than eight hours of instruction will be provided each day.

Koo Schadler agrees to attend the workshop on the above described days and hours and provide students with instructions, exercises and critiques. If, for reasons such as illness or accident, Koo Schadler is unable to attend the workshop, she will notify the institution or person hosting the workshop in a timely manner, and will refund all monetary compensation. All other compensation such as air fare, housing, or any art supplies bought by the teaching institution or host is non refundable.

The above mentioned teaching institution or host agrees to provide Koo Schadler with compensation for the five day workshop as follows:

1. \$ _____ teaching fee payable on the final day of the workshop.
2. Airfare, train fare, and/or mileage (.32 per mile) to and from the teaching institution, if applicable.
3. Accommodations for the duration of the workshop (six nights total, including the night before and the last night of the workshop). If the workshop is a significant distance away and jet lag is a consideration, also two days prior to and one day after the workshop, to be discussed with the host and Koo Schadler.
4. Reimbursement for cost of shipping supplies, using UPS 5 day ground, if applicable. The average shipping cost is approximately \$100; cost not to exceed \$200; and is necessarily only with air or train travel.

Additionally, each student attending the workshop will be assessed a \$____ material's fee. This fee covers the cost of eggs, gesso panels, gesso making supplies, powdered pigments, handouts, and one copy per student of Koo Schadler's Egg Tempera Booklet, all to be provided at the workshop by Koo Schadler. The teaching institution or person hosting the workshop is responsible for collecting the \$____ materials fee from each student. Payment of the \$____ per student materials fee to Koo Schadler is due at the beginning of the workshop _____ (month/day/year).

Koo Schadler is responsible for payment of all taxes upon receipt of above mentioned compensation.

For promotional purposes, Koo Schadler agrees to provide images of her artwork and grant reproduction rights to the teaching institution or person hosting the workshop.

Koo Schadler

Date _____

(signature of director of teaching institution, or person hosting workshop)

Date _____

Address _____ Phone _____

please sign and return one copy

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